

- Present: Leo McKenna, Chair  
Councillor Debbie Hum, Vice-Chair  
Shawn Cleary  
Lorna Crawley  
Councillor Dawn Sloane  
Kathrine Sullivan  
Deputy Mayor Sue Uteck
- Present from Staff: Judith Hare, Chief Executive Officer  
Bruce Gorman, Director, Information Technology and Collection  
Management  
Al LeBlanc, Director, Finance and Facilities  
Susan McLean, Director, Public Services / Deputy CEO  
Paula Saulnier, Director, Corporate Research and Development
- Observer: Rosette MacEwen, NSUPE Local 14
- Regrets: Councillor Harry McInroy  
Jason Ross  
Betty Thomas

**1. Call to Order / Approval of Agenda**

*Moved by Councillor Dawn Sloane and seconded by Kathrine Sullivan that the Agenda be approved. Motion carried.*

**2. Motion to Approve Consent Agenda**

*Moved by Kathrine Sullivan and seconded by Lorna Crawley that the Consent Agenda, including the Minutes from the Regular Meetings of April 16, 2007 and June 18, 2007 be approved. Motion carried.*

**3. Business Arising**

None.

#### 4. CEO Report

The CEO reported that five proposals were received in response to the Central Library building program tender; the review committee will be meeting later this month to develop their recommendations. Due to the dollar value of the project, final approval will be made by Council.

Work on upgrading the Captain William Spry Public Library has been temporarily stalled while HRM tenders projects for the recreation portion of the Centre's renovations.

The Chair noted the work being done by the Occupational Health and Safety Committee and requested that a report on what the Library is doing for the provincial Department of Environment and Labour's Violence in the Workplace initiative be tabled at the next meeting.

The CEO pointed out that a section on staff recognition has been added to the Monthly Report. Councillor Sloane noted that acknowledged the importance of recognizing staff efforts.

There was a discussion on the upcoming 2008-09 budget process future funding for the Central Library project. It is hoped by Spring 2008, the Library will have a building plan and cost estimates. Councillor Hum noted that budget priorities will be set in November, so the Library may have difficulty ensuring capital funding in 2008-09 and with a municipal election in the Fall of 2008, support will be needed to move the project forward. The CEO noted that the Library cannot put forward a request for funding for the design competition without a building program; in addition, it is taking longer than expected to secure the land. Councillor Sloane suggested that the Council be kept up-to-date regarding the program to keep the project at the forefront. The CEO will be present when the recommendations for the awarding of the building program tender goes to Council for approval.

#### 5. LBANS Report

The next meeting is scheduled for November 10.

The regions are currently awaiting the provincial report on the June meeting which was designed to bring the regions to a general consensus on funding. At present, the Western Counties and Pictou-Antigonish Regional Libraries are still being very public with their concerns. It was noted that a unified message would work better than a few strident ones.

#### 6. Financial Report

##### .1 Financial Statement ending August 31, 2007

Director, Finance and Facilities, Al LeBlanc reported that September statements

were not yet available from HRM. It was also noted that incorrect projections by HRM regarding the amount of provincial funding will lead to a \$35,000 shortfall at the end of this fiscal year; however, the Library should be able to absorb it.

*Moved by Councillor Dawn Sloane and seconded by Kathrine Sullivan that the unaudited Financial Statement for the period ending August 31, 2007 be approved. Motion carried.*

## **7. New Business**

### **.1 Motions Deferred from June Meeting**

The CEO reviewed staff recommendations put forward in June which require Board approval but which were deferred due to a lack of quorum at the June meeting.

*Moved by Councillor Dawn Sloane and seconded by Shawn Cleary that the Halifax Regional Library Board approve contribution of \$200.00 to the cost of engaging a facilitator for the LBANS meeting of June 21, 2007. Motion carried.*

*Moved by Councillor Dawn Sloane and seconded by Councillor Debbie Hum that the Halifax Regional Library Board approve the revised Meeting Room Policy to state that "rooms are not available for rental as retail space". Motion carried.*

### **.2 Award of Woodlawn Tender**

Senior staff have made recommendations on the bids made for the Woodlawn Library Needs Assessment and Site Selection project to HRM. Award of the tender will be made by CAO Dan English. It is expected that the project will be completed by January.

### **.3 Employee Expense Reimbursement Policy**

The Board was presented with a revised policy which is in line with the revisions made by HRM.

*Moved by Deputy Mayor Sue Uteck and seconded by Councillor Dawn Sloane that the Halifax Regional Library Board approve the revised Employee Expense Reimbursement Policy.*

### **.4 Christmas Party**

Judith Hare, CEO, noted that December calendars fill up quickly, so it was necessary to select a date for the Library's annual Christmas party. The Board suggested the first week in December - potentially December 6<sup>th</sup>. Library staff

will check with the Clerk's office to inquire about the date of the HRM

Christmas party and then select an appropriate date.

**8. Other Business**

The Chair thanked Councillor Debbie Hum for her work, diligence and interest during her time on the Board, noting the library has been well-served.

**9. The Board moved into In-Camera Session**

*Moved by Shawn Cleary and seconded by Councillor Dawn Sloane that the Board move into In-Camera Session. Motion carried.*

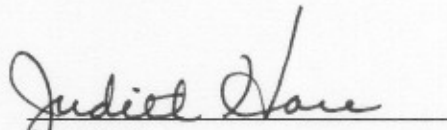
**10. Motion to approve Motions from the In Camera Meetings of 17 September, 2007 and 16 April, 2007**

*Moved by Deputy Mayor Sue Uteck and seconded by Kathrine Sullivan that the motions from the In Camera Meetings of 17 September, 2007 and 16 April, 2007 be approved. Motion carried.*

**11. Adjournment**

*Moved by Shawn Cleary and seconded by Kathrine Sullivan that the meeting be adjourned. Motion carried.*

  
Chair

  
Secretary