

Halifax Regional Library Board Regular Meeting

Boardroom - Alderney Gate Public Library
Monday, November 17 - 12:00 noon

- Present:** Leo McKenna, Chair
Lorna Crawley
Councillor Dawn Sloane
Councillor Sue Uteck
- Present from Staff:** Judith Hare, CEO
Francisca Goldsmith, Director, Branch Services
Bruce Gorman, Director, Information Technology and Collection Management
Al LeBlanc, Director, Finance and Facilities
Cathy Maddigan, Director, Human Resources
Paula Saulnier, Director, Corporate Research and Development
- Observer:** Rosette MacEwen, NSUPE Local 14
- Regrets:** Susan McLean, Director, Public Services / Deputy CEO
Jason Ross
Kathrine Sullivan

1. **Call to Order / Approval of Agenda**

The Chair requested that Item 6.1 (European Study Tour) be moved to after Item 9 (Motion to approve Motions from the In-Camera Meeting) and that it be held as time permits.

Moved by Councillor Dawn Sloane and seconded by Councillor Sue Uteck that the Agenda be approved as amended. Motion carried.

2. **Motion to Approve Consent Agenda**

Moved by Councillor Sue Uteck and seconded by Lorna Crawley that the Consent Agenda, including the minutes from the October 20, 2008 Regular Meeting be approved. Motion carried.

3. Business Arising

.1 Christmas Party

The CEO noted that the annual Christmas party will be held on Wednesday, December 3 from 3 - 6 pm. Library managers will be in attendance as well.

.2 Distribution of Board Meeting Minutes

The CEO reported that as Regular Meeting minutes are public record, they will now be posted to the Library website. This will improve access for the public and staff alike.

4. CEO Report

.1 Monthly Report

The CEO reported on the Library's recent successful participation on the Councillor Orientation session at the World Trade and Convention Centre. It was very worthwhile for the Library to be there.

Work on the stone cladding on the front of Spring Garden Road, including replacement of windows is about to get underway.

The renovations at Captain William Spry are coming along nicely. Specifications for tender of shelving, flooring, office furniture and lighting are complete. The design of the circulation desk is complete and will be tendered with other millwork. Closure of the library for installation and finishing will depend on delivery date of the critical pieces of furnishing and equipment.

Thanks were extended to members of the staff who participated in the 2008 Parade of Lights. [Note: The Library entry was named best Walking Group].

Regarding Provincial funding, it was reported that LBANS is writing a letter requesting information on the expected MOU. The CEO is meeting with the Provincial Librarian November 27 and 28 and further inquiries will be made. It was further reported that some of the Provincial funding can be directed to the Central Library; however, a portion is earmarked for collections.

The Chair will direct a letter to the Minister regarding the MOU if information is not forthcoming.

5. Financial Report

.1 Financial Statement ending October 31, 2008 (unaudited)

Director, Finance and Facilities Al LeBlanc, presented the financial statements to October 31, 2008. The only item of note is underspending in terms of salaries due to pending conclusion of contract negotiations.

Moved by Councillor Dawn Sloane and seconded by Lorna Crawley that the unaudited Financial Statement for the period ending October 31, 2008 be approved. Motion carried.

6. New Business

.1 European Study Tour

The CEO reported on her recent participation in the Urban Library Council European Study Tour and The Smart City and its Libraries International Conference and Symposia. Tours of a number of libraries offered up ideas in terms of layout, design and function. The full report was distributed.

.2 Board Appointments

An ad, a copy of which is in the Consent agenda, has been placed by HRM, advertising for a number of Boards and Committees. New appointees, are expected early in the new year. Councillor appointments are expected in December.

The CEO noted that the Province has still not appointed new Board members. The two provincial positions have been vacant since June.

7. Other Business

None.

8. The Board moved into In-Camera Session

Moved by Councillor Dawn Sloane and seconded by Councillor Sue Uteck that the Board move into In-Camera Session. Motion carried.

9. **Motion to approve Motions from the In Camera Meeting**


Moved by Lorna Crawley and seconded by Councillor Dawn Sloane that the motions from the In Camera Meeting be approved. Motion carried.

10. **Adjournment**

Moved by Councillor Dawn Sloane that the meeting be adjourned.



Chair



Secretary