



External Application for Volunteer Opportunities

Are you applying for a specific Volunteer Position?		Yes _____	No _____
Adult Literacy _____	ESL _____	Home Delivery _____	Reading Support _____
Other (specify) _____			
Please Circle preferred library locations:		Alderney Gate	Bedford
Capt. Wm. Spry	Cole Harbour	Dartmouth North	Halifax North
Musquodoboit Harbour	Keshen Goodman	Sackville	J.D. Shatford
Sheet Harbour	Spring Garden Road	Tantallon	Woodlawn
Please note: Volunteer applications will be accepted at any time and will be kept on file.			

Part I: Personal Information (please print)

First Name:	Middle Name:	Last Name:
Street:		City:
Province:		Postal Code:
Phone () Number:	Alternate Phone () Number:	E-Mail Address:

Available Start Date:		
Have you ever been employed by or volunteered for the Halifax Regional Library?		Yes _____ No _____
If yes,		
Branch:	Dates - From:	To:
Branch:	Dates - From:	To:
Branch:	Dates - From:	To:

Office Use Only

Program / Service	Location	Start Date
Co-ordinator / Staff Person	Other	

Part II: Skills and Experience

What skills do you have that may prove useful in a volunteer position?		
Teaching Experience	_____	years
Tutoring Experience	_____	years
Are you able to lift books, cartons and other heavy objects?	Yes _____	No _____
Do you own or have access to a vehicle?	Yes _____	No _____

Part III: Criminal Record Check

<p>I agree that I will obtain a Police Record Check should I be so requested in furtherance of this application.</p> <ul style="list-style-type: none"> Should I require a criminal records check I will provide the Halifax Regional Police or RCMP with personal information such as current and past addresses, previously used names and date and place of birth. I understand that the information the Halifax Public Libraries receives from criminal records checks will be used only for the purpose of screening applications for this position and any HRL positions I might apply for in the future. 		
Are you able to lift books, cartons and other heavy objects?	Yes _____	No _____

Applicant's Signature

Date (d/m/y)

Please provide 3 references		
Name	Phone	Alternate Phone
1		
2		
3		

Please note: References may be personal, but not a relation.