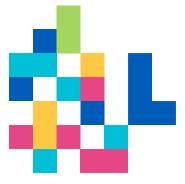
Offer a Library Program with Us

About You	
Name	Date (d/m/y)
Title	
Organization	
Email	Phone ()
Website	
Program Details	
Program Title:	
Description:	
	Additional description provided (optional)
Format: (check all that apply)	☐ Presentation ☐ Performance ☐ Participant Activity ☐ Workshop ☐ Discussion ☐ Other



Intended Audience:		
Suggested Date & Time (note: most Library programs are planned 4 months in advance)	Is there flexibility? ☐ Yes ☐ No	
Audio/Visual & Equipment Needs:	is there hexibility:	
Where would you like to provide this program?	□ Alderney Gate Public Library □ Bedford Public Library □ Captain William Spry Public Library □ Cole Harbour Public Library □ Dartmouth North Public Library □ Halifax Central Library □ Halifax North Memorial Public Library	☐ JD Shatford Memorial Public Library ☐ Keshen Goodman Public Library ☐ Musquodoboit Harbour Public Library ☐ Sackville Public Library ☐ Sheet Harbour Public Library ☐ Tantallon Public Library ☐ Woodlawn Public Library
How many programs would you like to provide?		
Is the program part of a larger event or series?	Yes No If yes, please provide details:	
Are there other program partners involved?	Yes No If yes, please provide details:	

Are you providing this	☐ Yes ☐ No			
program elsewhere?	If yes, please provide details:			
Are you able to provide	☐ Yes ☐ No			
this program free of charge?	If no, please provide details:			
Do you have promotional				
strategies?				
Do you plan to invite media?	☐ Yes ☐ No			
Do you plan to film this event?	☐ Yes ☐ No			
Presenter Details				
Biography and Qualifications:				
Qualifications.				
	Resume provided (optional)			

Do you have experience presenting to this audience?	☐ Yes	□ No			
References:	Name			Email	
	Phone	()	Relationship		_
	Name			Email	
	Phone	()	Relationship		
	Lett	ter of Reference pr	rovided (optional)		
Additional Informat					

Complete and <u>save</u> this form, and email it, along with any supporting documents (to a maximum of 4 files), to <u>libprograms@halifax.ca</u>.

THANK YOU!

Your proposal will be forwarded to the appropriate staff for consideration.