

### *The Program*

The Library's Home Delivery Service provides regular delivery of books and other library materials every 3 weeks to community members who are unable to visit the Library due to long-term illness, disability or caregiver responsibilities. Deliveries are made to both residential facilities and private homes/ apartments.

### *How Volunteers Can Help*

As a Home Delivery volunteer, you are a vital connection between the library and some of our most vulnerable clients, providing a friendly face and a bit of social contact to those who may be isolated and most in need of the enrichment and recreation our resources can bring.

### *The Volunteer Role*

- Under the general direction of the Home Delivery supervisor at your location, being responsible for delivering library materials to Home Delivery Service clients on a three-week schedule and a specified route.
- Acting as a liaison between library staff and clients – relaying messages, concerns and issues to library staff
- Providing your own vehicle, insurance and gas

### *We are looking for volunteers who:*

- Are at least 18 years of age
- Have a Nova Scotia Driver's License with a clean driving record
- Have reliable access to a vehicle
- Can lift and carry heavy bags (10-15 lbs) of library materials
- Have great interpersonal and communication skills, and in particular can communicate effectively with those who may be elderly or disabled
- Have a passion for making a positive difference in the lives of others, especially those who may be isolated and vulnerable
- Are friendly and outgoing and enjoy meeting new people



- Are reliable and punctual
- Are knowledgeable about the local community

### ***Time Commitment***

1.5-2 hours every three weeks. Deliveries are made every three weeks on a specified day. Specific hours may vary from branch to branch, but would include picking up materials at the library, delivery to an assigned list of clients and bringing returned materials back to the library.

### ***NOTE:***

All volunteers will require a Criminal Records Check. The library will initiate these through MyBackCheck.com and will also cover the cost.

### ***Contact:***

Program Supervisor at your selected branch:

Alderney Gate: 490-5745

Captain William Spry: 490-5244

Sackville: 865-8653

Tantallon: 826-3330

Woodlawn: 490-2636