

## Helen Creighton Room



### LOCATION:

Alderney Gate  
2nd Floor

### BRANCH HOURS:

#### Monday to Thursday:

9:00am-8:00pm

#### Friday:

9:00am-6:00pm

#### Saturday:

9:00am-5:00pm

#### Sunday:

12:00-5:00pm

Meeting rooms are available until  
15 minutes prior to closing

### SIZE:

988 sq.ft.  
(approximately 38 x 26 ft)

### CAPACITY:

90 standing  
58 theatre-style seating  
54 seated at tables

### TABLES:

9 (6 x 2 ft each)

### CHAIRS:

58

### FEATURES:

Kitchenette

Sink, mini fridge, and coffee maker  
(Supplies not included)

Flipchart/whiteboard

Pull-down projection screen

Coat rack

Podium (upon request)

### TECHNOLOGY:

Ceiling mounted projector

### NATURAL LIGHT?

Yes

### EXTERIOR WINDOWS?

Yes

### WINDOW SHADES?

Yes

### CATERING PERMITTED?

Yes (alcohol not permitted)

### RATES (PLUS TAXES)

#### Half Day – 4 hours or less

\$240.00

(Regular rate)

\$85.00

(Reduced rate)

#### Full Day – over 4 hours

\$300.00

(Regular rate)

\$100.00

(Reduced rate)

