



JOB POSTING

Youth Librarian Halifax North Memorial Public Library (Full-time)

Halifax Public Libraries is currently accepting internal and external applications for the exciting role of **Youth Librarian** located in the heart of our community at **Halifax North Memorial Public Library**, 2285 Gottingen Street, Halifax.

Halifax Public Libraries

We are driven by achieving excellence in service, access, diversity and technology. These values form the foundation required for the best possible outcomes for our community. All our libraries include a mosaic of cultures and voices representative of Halifax and beyond. We provide safe and welcoming environments, celebrating diversity through programs, materials, and education.

Reflecting Our Community

The economically diverse and changing neighbourhood of North End Halifax includes African Nova Scotian and Indigenous communities as well as Syrian newcomers. You have experience with diversity and can provide expertise in developing partnerships with specific cultural communities.

A Resource for Everyone

Many community members visit the branch on a daily basis. The branch is popular with youth of all ages, many who attend independently. It's a vibrant community space for all, full of programs, conversations and partnerships.

A Launch Point for Growth

Our libraries are more than just our buildings. You will extend our reach of library services by going beyond our walls. The community will see us where they least expect us.

The Ideal Candidate

Each day at Halifax North Memorial Public Library will bring new rewards and challenges. Your skills and experience will make you a key part of our team.

- Whether working with an individual or a group, your ability to lead and guide others will be central to our work.
- Planning daily activities and creating a fun and engaging environment for youth is just your style
- You'll be happy to speak in public and direct others.
- When the Branch Manager is away, you will readily step in and assume responsibilities.
- You help provide easy access to physical and digital resources.
- You assist people to connect with others and share learning experiences.
- You play an important role enriching experiences every day to a wide range of people.
- You plan and create high-quality and relevant programs and learning opportunities that reflect the interests and diversity of our community. Including workshops, activities and long-term strategic initiatives.
- Your comfort with technology will be key in this role.
- Your enthusiasm will inspire others. You are empathetic, an active listener and open minded.
- You have an understanding of poverty and knowledge of related social issues including literacy, and experience removing barriers.
- You have great ideas to share across the organization in key areas.
- You have pride in our collection, keeping it fresh and relevant.

- You are able to de-escalate confrontation, planning and preparing with a systematic approach to avoid problems before they arise, but also responding effectively in crisis situations.
- You are able to connect and communicate with others, especially with persons who have barriers to traditional communication.
- Your listening skills and ability to engage combined with patience and understanding allows you to effectively respond to the needs of others.
- You are a team player and experienced at using stress management and time management techniques, for yourself and others.
- You will reach out to the wider community, with a flexible approach, finding ways to meet people where they are.
- You do what you say you're going to do and follow through, with a reliable and responsible attitude.
- Your ability to see the bigger picture and use a wider context to make decisions will help you navigate through complex situations.

Qualifications

You have a Master's degree in Library Studies from an ALA accredited school plus one year library experience including supervisory experience.

Competencies

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| ▪ Problem Solving and Decision Making | ▪ Leadership |
| ▪ Communication Skills | ▪ Organizational Understanding and Global Thinking |
| ▪ Creativity / Innovation | ▪ Accountability / Dependability |
| ▪ Knowledge of Work | ▪ Planning and Organizational Skills |
| ▪ Technological Competence | ▪ Resource Management |
| ▪ Adaptability | ▪ Service Attitude |
| ▪ Interpersonal / Group Skills | ▪ Respect for Diversity |

We will Reach Further, Push Boundaries and Be Brave to live our vision. Together we will go beyond what is expected, creating outstanding experiences for our community members at every touch point of our organization.

This is a unionized position and preference will be given to internal NSUPE Local 14 employees.

Work Schedule

Your full-time schedule will be 70 hours biweekly including evenings and biweekly Saturdays. Although subject to change, your schedule will be:

Week 1

- Tuesday 9 am - 5 pm
- Wednesday 1 pm - 9 pm
- Thursday 9 am - 5 pm
- Friday 9 am - 5 pm

Week 2

- Monday 9 am - 5 pm
- Tuesday 9 am - 5 pm
- Wednesday 1 pm - 9 pm
- Thursday 9 am - 5 pm
- Friday 9 am - 5 pm
- Saturday 9 am - 5 pm

A competitive remuneration package will be offered within the Librarian 2 (Classification level 9) pay scale. The annual pay range is \$53,618 to \$61,530 along with flex benefits, pension plan and vacation entitlements.

Why Halifax Public Libraries?

People are at the heart of all we do at Halifax Public Libraries. Every individual in our community wants to thrive and contribute. Supporting this collective growth is why we exist. Today's public libraries represent the possible, and our possible is intertwined with the wellbeing and success of everyone.

How to Apply

Submit your e-mail application to Amy Bradley, Human Resources Coordinator at careers@halifaxpubliclibraries.ca by the application deadline of **Sunday, April 23rd, 2017**. Previous applicants need not re-apply.

Please indicate the competition number in the subject line of your email and include your resume and cover letter while making sure you share your significant strengths, related experiences and skills.

Halifax Public Libraries hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply and self-identify.

During the recruitment process, applicants have the right to request accommodation. Applicants invited to participate in an interview or other form of testing and who require accommodation, should discuss their needs when contacted for an interview and/or testing.

All appointments are conditional upon an acceptable criminal record check report including a vulnerable sector search. More information and the required forms will be provided at an interview and are available at all Halifax Public Libraries branches, including our website www.halifaxpubliclibraries.ca

We thank you for your interest in employment with Halifax Public Libraries, however, only those candidates selected for an interview will be contacted.